

CABINET MEMBER FOR EDUCATION, CULTURE AND LEISURE SERVICES

**Venue: Town Hall, Moorgate
Street, Rotherham.**

Date: Tuesday, 6 July 2004

Time: 9.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Annual Library Position Statement Report (Guy Kilminster, Manager, Libraries, Museums and Arts) - (Copy herewith). (Pages 1 - 12)
4. Representatives on Outside Bodies 2004/2005 (Democratic Services Manager) - (copy herewith). (Pages 13 - 15)
5. Membership of Sub-Groups, Working Parties, Panels - 2004/2005 (Democratic Services Manager) - (copy herewith). (Pages 16 - 24)
6. Transport Appeal Panel (Democratic Services Manager) - (Copy herewith). (Page 25)

The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 8 of Part 1 of Schedule 12A to the Local Government act 1972:-

7. Opening of Tenders - Framework Agreement for Financial Services (copy herewith). (Pages 26 - 27)

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1. **Meeting:** Cabinet Member and Advisers, Education Culture & Leisure Services.
2. **Date:** 6th July 2004.
3. **Subject: Annual Library Position Statement**
4. **Originating Officer:** Guy Kilminster, Libraries, Museums & Arts Manager (Extension 3623)
5. **Issue:** To inform Members of the requirements of this year's Annual Library Position statement and progress against Public Library Standards.
6. **Summary:** The Department of Culture, Media and Sport requires all Public Library Authorities to submit a Position Statement. The assessment of the Statement will contribute to the CPA/RPA scores for the Council.
7. **Clearance/Consultation:** The report has been approved by the Acting Executive Director of Education, Culture and Leisure and the Strategic Leader, Culture, Leisure and Lifelong Learning.
8. **Timing:** The Position Statement has to be submitted to the Department of Culture, Media and Sport by the end of September 2004.
9. **Background:** 'Framework for the Future...' published in 2003, set the Government's vision for the public library service, and identified the key elements of transformational change necessary to ensure libraries were fit for the 21st Century. The introduction of Public Library Standards in 2001 set the agenda, identifying the minimum standards expected of a public library service.

The Council's investment in the Library and Information service has led to the Service now meeting 19 of the 26 Standards (compared to 5 three years ago), with significantly improved performance in another three. The graphs in appendix 1 illustrate the improvements achieved.

In addition users satisfaction with the Service has improved. The BVPI 118 returns for 2003/04 were:

- a. Found a book to borrow 79.3% (target 65%)
- b. Found the information they were looking for 75.6% (target 75%)
- c. Were satisfied with the library overall 93.9% (target 75%)

The BVPI 117 (also a Public Library Standard) is a measure of visitors to the libraries over the last 12 months and this has risen by 20% (based on the CIPFA Plus survey) to 4945 usages per 1000 population. Despite the increase, there is still more to be done as the BVPI top quartile is 6295 and the target to meet Standard is 6000 (although the Government has indicated that this may be reviewed as it has been set at an artificially high level).

10. Argument: The additional investment by the Council has made a significant difference to the Service. The key contributors to the improved usage and satisfaction ratings that will be reported in the Position Statement are:

- A book and materials fund that is ten times what it was in 2000 and has allowed the renewal and increase in range of stock on the library shelves.
- Extensions to opening hours
- The successful installation of the Peoples Network offering free access to the internet
- Completion by all library staff of the European Computer Driving Licence to improve service to computer users
- The appointment of a Children's Champion to drive improvements in library services for children for example the new children's area at Maltby Community Library.
- Increased focus on activities and partnerships to highlight the role of libraries as community venues and information centres.
- A range of marketing and promotional activity to promote the improvements (for example distributing an invitation to join the library to 27,000 school children).

There are, however, key areas of further improvement required to ensure the Service achieves the usage targets set. In some instances these are resource problems, in others a lack of recognition of the role of libraries as tools that all RMBC Programme areas can make use of to improve service to customers. The Position Statement will identify the following areas as priorities for action for 2005/06:

- The exterior appearance of most community libraries is very poor with repairs and decoration required. This can act as a deterrent to potential users. Signposting to find the library within the community is largely absent.
- Similarly many library interiors are in need of new carpets, lighting and shelving.
- Although 1200 extra opening hours are in place, further extensions are required to meet the Public Library Standard. This is obviously an additional staff cost.
- A significant marketing campaign (similar to the launch of Streetpride) needs to be planned, resourced and undertaken.
- The promotion and usage of libraries by other Programme Areas as a place that customers can use to e-mail the Council for free, or access any other web-based facility that we can bookmark or direct customers to.

- The promotion of library services to other groups, bodies, agencies and individuals that other Programme Areas have contact with.
- The use of libraries as venues in many communities for promotions, surgeries, drop-ins to increase levels of awareness and participation in other Council activities
- The use of non-building based library services that reach other excluded groups (elderly, disabled, ethnic communities, etc.) to raise awareness, inform and seek feedback about other Council services.

As part of the Planning process the Service would like to brief Members at a Member's seminar before the end of September and involve nominated Members in a Planning workshop in July. These events have in the past proved invaluable in defining and refining the services we have on offer.

- 11. Risks and Uncertainties:** The national trends for usage of libraries and particularly the number of books issued, has not been encouraging over the recent past. This has been reflected in the drive, led by the Department of Culture, Media and Sport, to improve performance across a range of activities within libraries.

Although usage in Rotherham has increased this year, book issues are down (however, the rate of decline has been substantially reduced). Clearly the Service is determined to drive up book issues and reverse this trend. The investment, improvements to the Service and marketing and promotion need to be sustained and grown with regular impact reports produced to ensure that book issues do increase. The increased usage referred to above is a combination of users accessing the Peoples Network or attending events and activities in the libraries. One of the challenges is to convert these users into active borrowers as well.

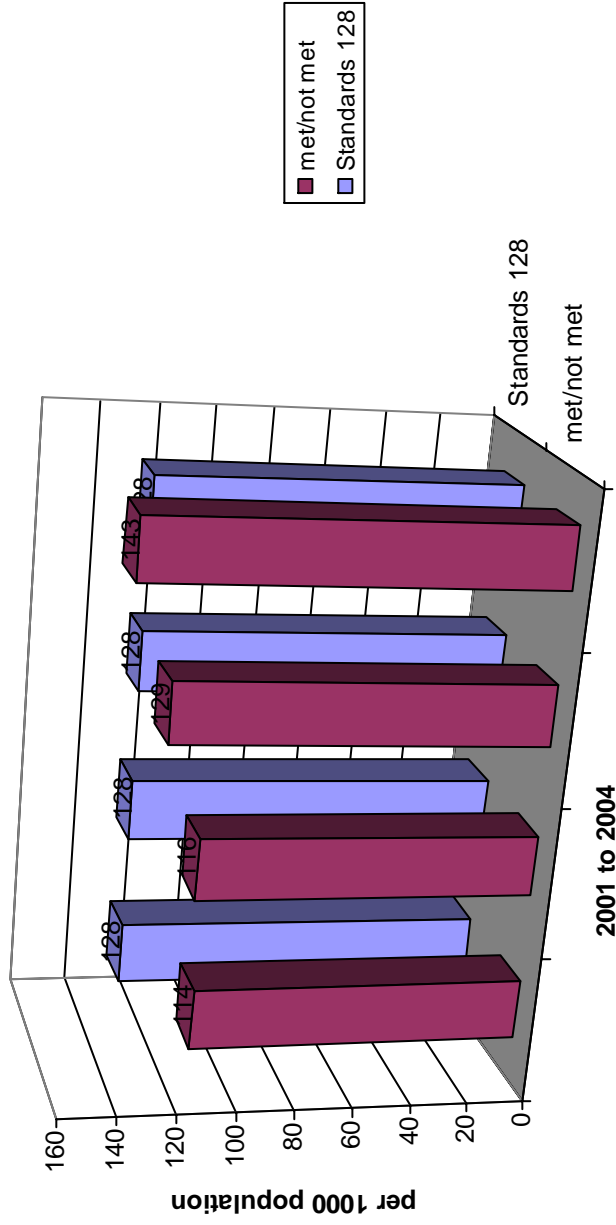
- 12. Finance:** During financial year 2000/01 it was determined that investment of £800,000 in Rotherham's Library Services was required in order to meet Library Standards. A large proportion of this investment (£725,000) was made between 2001/02 and 2003/04. However, withdrawal of Neighbourhood Renewal Funding of £50,000 from 2002/03 to 2003/04 from the mobile library service has resulted in a total deficit against this required investment of £125,000. This £125,000 funding shortfall means that additional opening hours to the public cannot be provided and improvements against the eight stock related Standards will be slower than anticipated.

It is envisaged that additional investment will be required from April 2005 when the new Library Standards are published and this is reflected in the Medium Term Financial Strategy (£100,000 in 2005/06 and £100,000 in 2006/07).

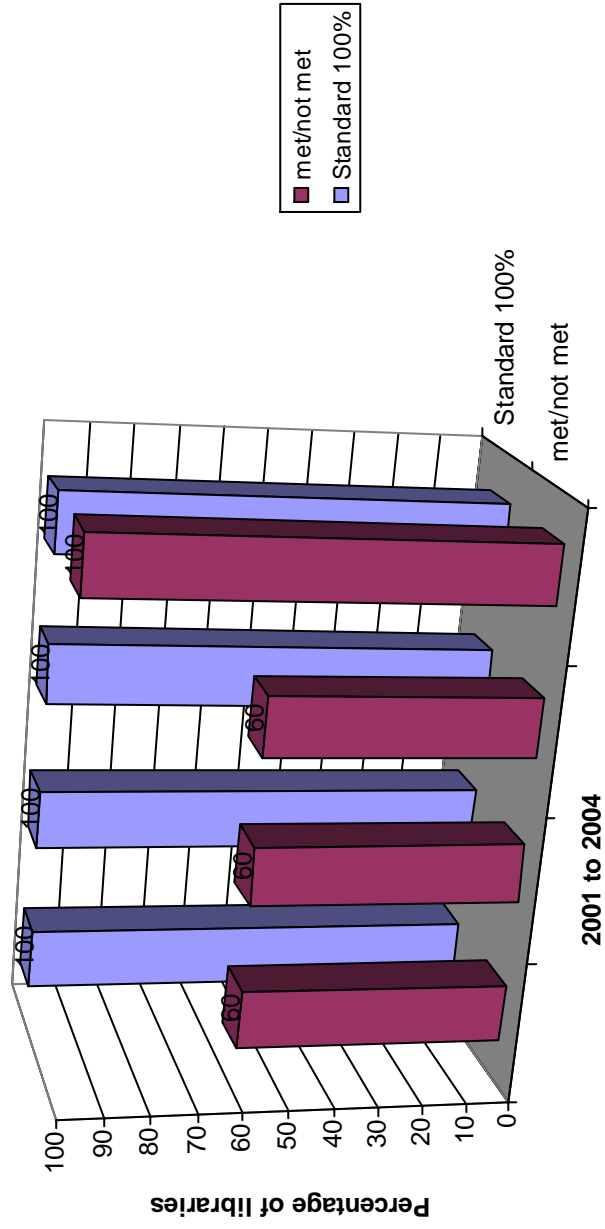
In order to make the Service more attractive to users and potential users, significant capital investment in Library buildings is required. The Service does however maximise opportunities to invest in the Library Service when they arise. For example, through planning gain and a partnership with the Primary Care trust at Brinsworth.

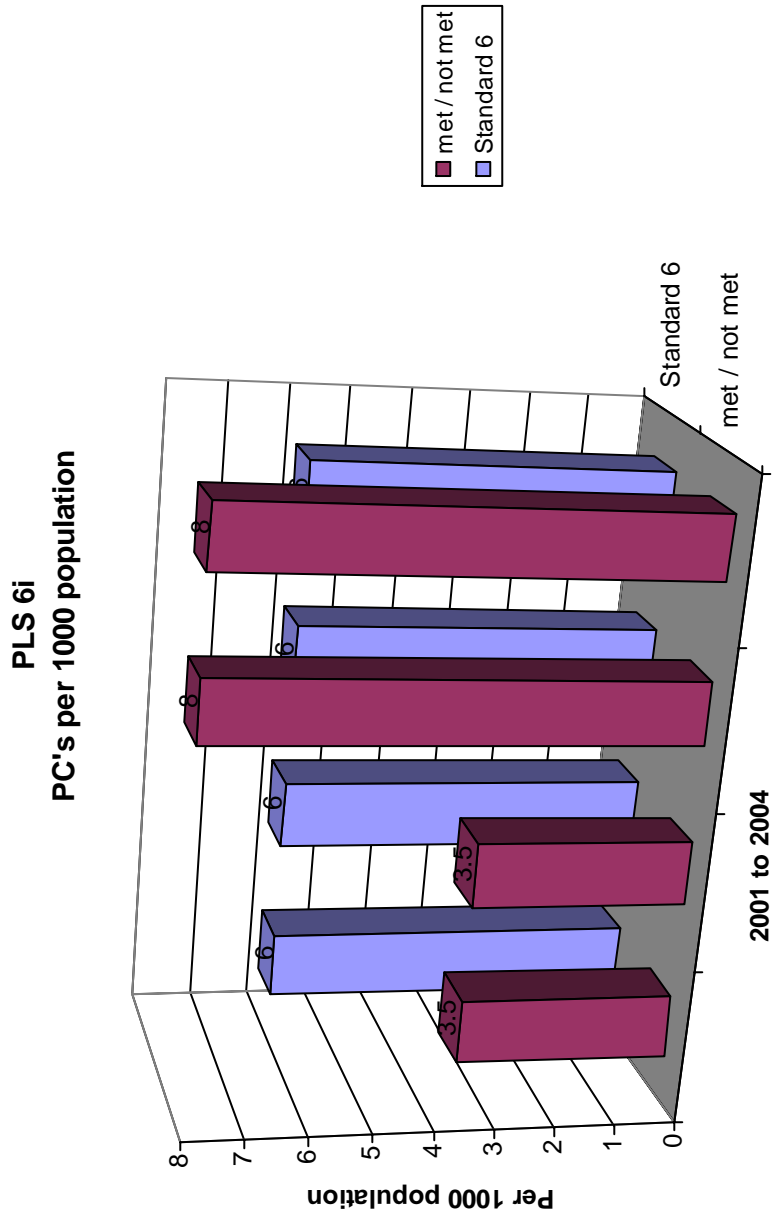
- 13. Sustainability:** The Library and Information service provides a significant contribution to the sustainability agenda in particular in relation to the provision of:
- business support and advice
 - learning opportunities
 - health information
 - community resource centres
 - access to culture, leisure and recreation opportunities
- 14. Wards Affected:** All Wards are served by Library and Information Services.
- 15. References:** Appendix One improvements against Public Library Standards
- 16. Presentation:** Usage of the Library and Information Service has increased by 20% over the last year as a result of the Council's prioritisation of and investment in the Service since 2001. Further increases are required to meet the Public Library Standard for usage and plans are in place to sustain and improve the usage over the next two years. Some additional resources primarily for capital investment and recognition of the Service as a corporate resource would speed up the rate of increase.
- 17. Recommendations:**
- **That Members receive the report.**
 - **That a Member's Seminar be arranged for a briefing by Officers on progress against Standards and future priorities.**
 - **That Members be nominated for the Position Statement planning workshop.**

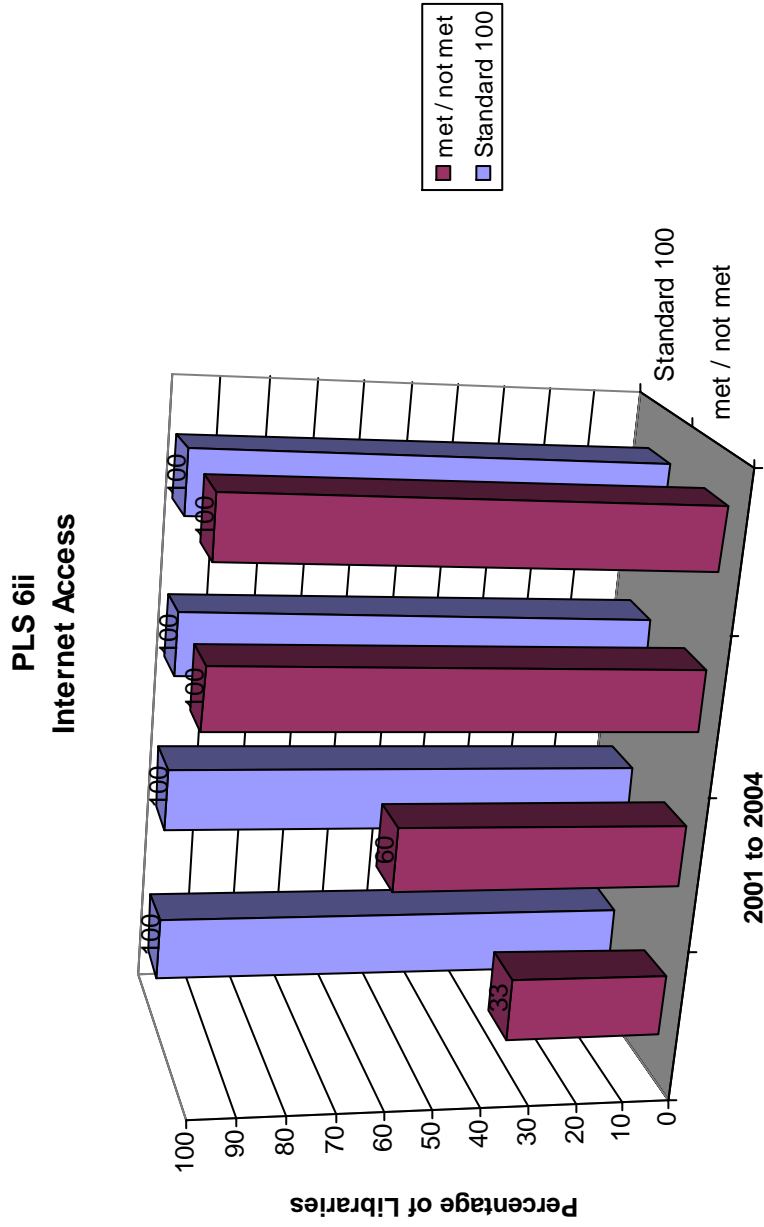
PLS3i Opening Hours

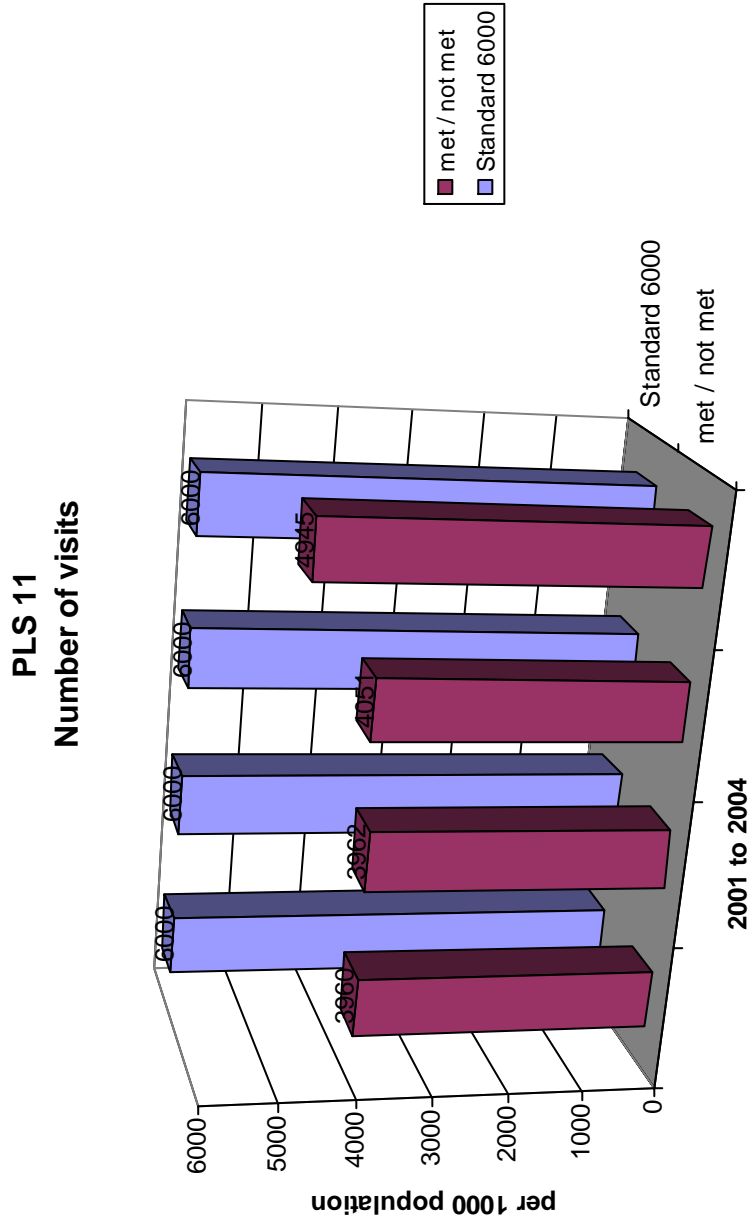


PLS 5
On Line Catalogue Access

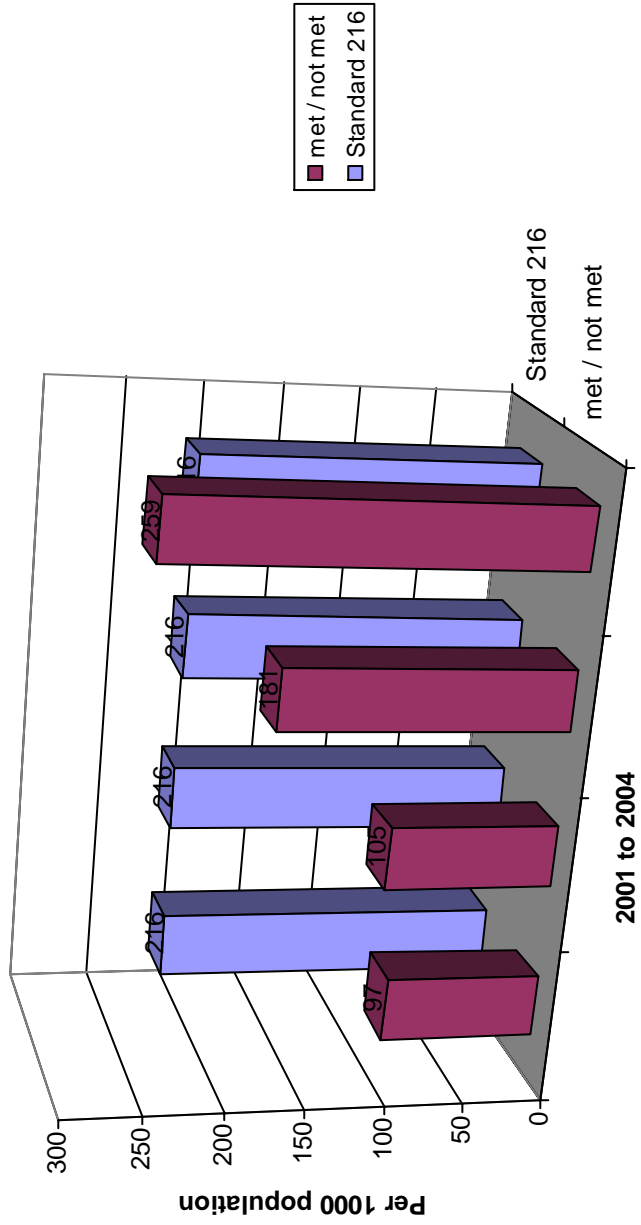




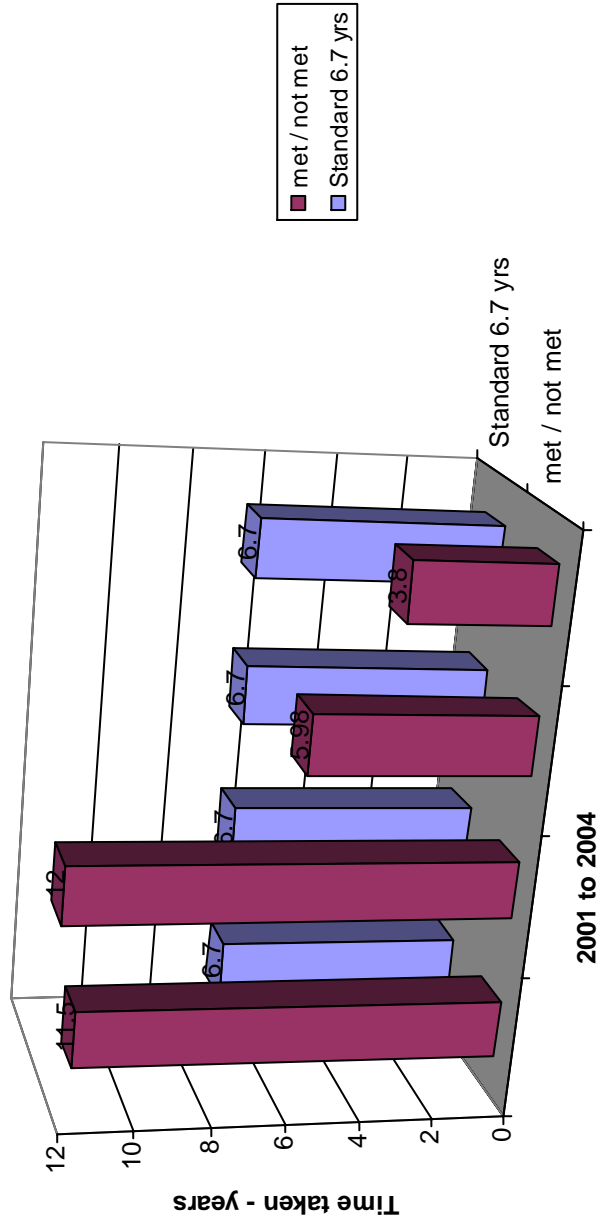




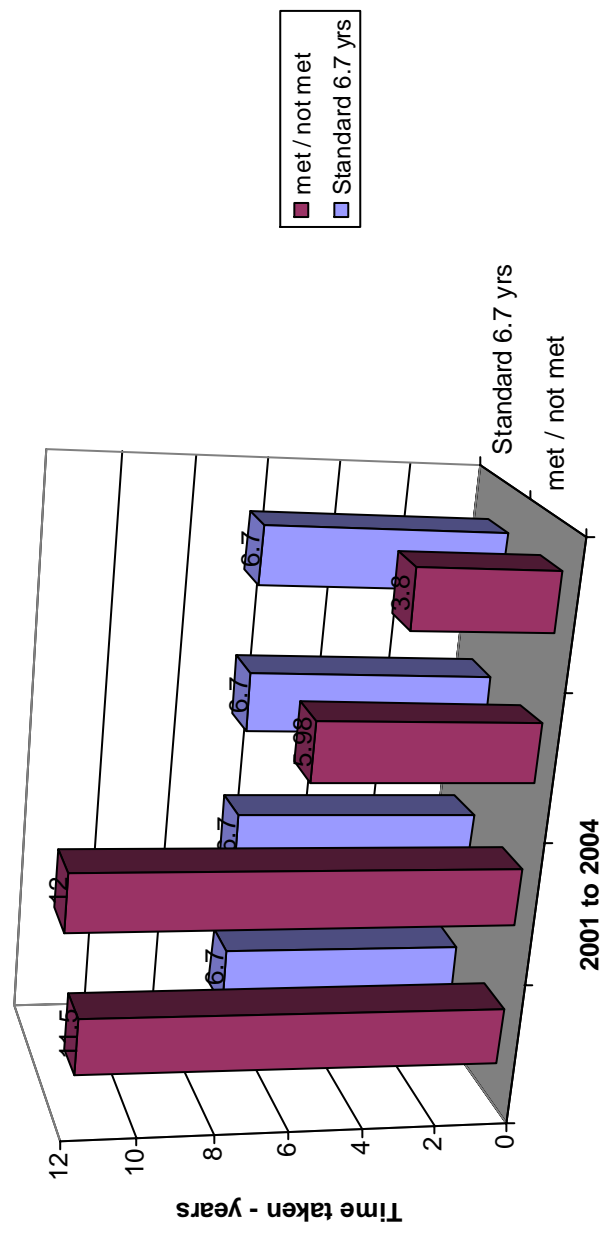
PLS 17
Items added to stock



PLS 18
Stock Replacement



PLS 18 Stock Replacement



ROTHERHAM METROPOLITAN BOROUGH COUNCIL

MEETING:- CABINET MEMBER FOR EDUCATION, CULTURE AND LEISURE SERVICES

DATE:- MONDAY, 6th JULY, 2004.

TIME- 9.00 a.m.

VENUE:- TOWN HALL, MOORGATE STREET, ROTHERHAM.

REVIEW OF REPRESENTATIVES ON OUTSIDE BODIES 2004-2005**EDUCATION, CULTURE AND LEISURE SERVICES**

Consideration is requested for nominations to the following outside bodies:-

The current nominations are as follows:-

(names in bold, italics and underlined indicate Councillors who have retired, did not seek reselection, are deceased, etc.)

- 1. DEARNE VALLEY COLLEGE**
Councillor B. Walker?
- 2. GROUNDWORK CRESWELL**
Substitute:- Councillor P. Thirlwall
- 3. INTERNATIONAL LINKS AND TOWN TWINNING**
The Mayor (Councillor R. S. Russell), Councillors Boyes and Littleboy
- 4. MINERS' WELFARE GROUNDS MANAGEMENT COMMITTEES**
Kiveton Park:- Councillors **Bennett and Gilbert**
- 5. NORTHERN COLLEGE**
Quality Committee:- Councillor Austen
Advisory Committee – Councillor J. Doyle
Local Authorities Liaison Group:- Councillors Doyle and License?
- 6. ORGREAVE LIAISON MEETING**
Councillor Littleboy (Ward 6 rep), a representative from Ward 2
G. Smith (Cabinet Member, Economic & Development)
Councillor **Pearson** (Chair of Planning Board)
and F. Wright (Housing and Environmental)

7. **REDBARN ROWN MANAGEMENT GROUP** (Education, Culture & Leisure/Social Services)
Councillors Boyes, Gosling, Kirk and Rushforth
8. **ROTHERHAM ARTS CHARITY**
Trustees:- Councillors Boyes, Littleboy and Sangster;
Guy Kilminster, Manager, Libraries, Museum and Arts and Lizzie Alageswaran, Principal Officer, Community Arts)
(6 places are available)
9. **ROTHERHAM COLLEGE OF ART AND TECHNOLOGY – BOARD OF GOVERNORS**
Councillor License and Andrew Bedford, Acting Executive Director
10. **ROTHERHAM PARTNERSHIP**
Lifelong Learning Partnership – Councillor Boyes and Executive Director
11. **ROTHER VALLEY COLLEGE**
Councillor St. John – 4 year appointment – expires on 31st December, 2003. Clerk to the Corporation then to seek further nomination.
12. **SOUTH YORKSHIRE JOINT ARCHAEOLOGY COMMITTEE**
Councillors Boyes and Hill
13. **SOUTH YORKSHIRE JOINT ADVISORY COMMITTEE ON ARCHIVES**
Councillors Boyes and Hill
14. **SOUTH YORKSHIRE FOREST**
Members' Steering Committee:-
Councillors Littleboy and Wyatt
15. **SOUTH YORKSHIRE FOREST AND ENVIRONMENTAL TRUST LTD.**
Councillor Littleboy
16. **SOUTH YORKSHIRE SPORTS PARTNERSHIP – Partnership Executive** – (Education, Culture & Leisure – Councillor Boyes (Cabinet Member or an Advisor)
Substitute:- Councillor Burke
17. **SOUTH YORKSHIRE POLICE AUTHORITY**
Councillors Littleboy and Swindell
18. **SRB3 (YOUNG PEOPLE'S MANAGEMENT GROUP)**
Councillors Hodgkiss and License
19. **SWINTON LOCK ADVENTURE CENTRE**

Councillor Doyle

20. **THOMAS WOMBWELL EDUCATION FOUNDATION**
Councillors Atkin, Gosling, Hodgkiss and R. S. Russell
(Ward representatives)
21. **TOURISM FORUM**
Councillors Boyes, Littleboy, G. Smith and S. Walker
22. **TREETON MINERS' WELFARE BOWLING GREEN
MANAGEMENT COMMITTEE**
Councillors Jackson, Littleboy and F. Wright
23. **TREETON COMMUNITY CENTRE, PLAYING FIELDS AND
MEMORIAL SCHEME COMMITTEE**
Councillors Littleboy and F. Wright
24. **YORKSHIRE AND HUMBERSIDE GRID FOR LEARNING –
FOUNDATION BOARD**
Mr. A. Bedford (Acting Executive Director, Education, Culture and
Leisure Services)
25. **YORKSHIRE AND HUMBERSIDE REGIONAL BROADBAND
JOINT COMMITTEE**
Councillor License
26. **YORKSHIRE LIBRARIES AND INFORMATION (YLI)**
Councillors Boyes and Littleboy
NB: This Organisation is undergoing a Best Value Review.
27. **YORKSHIRE MUSEUMS, LIBRARIES, AND ARCHIVES
COUNCIL**
Councillor Littleboy
28. **YORKSHIRE TOURISM BOARD**
Executive Committee – Councillor S. Walker
Marketing Operations Sub-Committee – Councillors S. Walker and
C. Barron

MEMBERSHIP OF SUB-GROUPS, WORKING PARTIES, PANELS ETC 2004/2005

Reposable to CABINET

Property Board:-

Councillor G. Smith, Cabinet Member, Economic & Development Services - Chairman
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor M. Kirk, Cabinet Member, Social Services
Councillor S. Ellis, Cabinet Member, Housing & Environmental Services
Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor R. Stonebridge, Chairman, Performance and Scrutiny Overview Committee
Councillor P. Wardle, Cabinet Member, Finance & Resources

Voluntary Action Rotherham/RMBC Liaison Group:-

Councillors **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor M. Kirk, Cabinet Member, Social Services
Councillor G. Wheelbourn, Chair, Democratic & Resources Scrutiny Panel
Councillor Hussain, Vice-Chair, Democratic & Resources Scrutiny Panel
Councillor **J. Burton**, Member, Democratic & Resources Scrutiny Panel

Recycling Group:-

Councillor **R. S. Russell**, S. Walker, Senior Advisor, Economic & Development Services

Councillors R. Littleboy, J. Austen, or A. Rushforth, Senior Advisor and Advisors, Education, Culture and Leisure Services
Councillor S. Ellis, Cabinet Member, Housing & Environmental Services Substitute:- Councillor Hamilton
Councillor A. Senior

Councillor K. Wyatt, Cabinet Member, Sustainability, Performance & Modernisation

Councillor **F. Wright**, A. Atkin, Chair, Environment Scrutiny Panel
Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion

Asylum Seekers Working Party:-

Councillor M. Kirk, Cabinet Member, Social Services
Councillor S. Ellis, Cabinet Member, Housing & Environmental Services
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor T. Sharman, Deputy Leader

Groundworks Trusts Panel:-

Councillor T. Sharman, Deputy Leader - Chairman
Councillor G. Smith, Cabinet Member, Economic & Development Services
Councillor **R. S. Russell**, S. Walker, Senior Advisor, Economic & Development Services
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services (Substitute for Councillor Boyes if possible from Lifelong Learning Scrutiny Panel)
Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services

Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor **A. Gilbert**, (?) Director, Groundwork Creswell
Councillor **S. Wright**, (?) Chair, Regeneration Scrutiny Panel and a Director of Groundwork Dearne Valley nominated by RMBC
Councillor K. Wyatt, Cabinet Member, Sustainability, Performance and Modernisation

Members Training and Development Panel:-

Councillor **M. Edgell**, R.Stone, Leader
Councillor G. Smith, Economic & Development Services
Councillor G. Boyes, Education, Culture & Leisure Services
Councillor T. Sharman, Deputy Leader - Chairman
Councillor M. R. Kirk, Social Services
Councillor **I. Furnell**
Councillor R. Stonebridge
Councillor **R. Stone**, G. Robinson, Community Planning & Social Inclusion
Councillor **A. Senior**, (?) Environment Scrutiny Panel
Councillor J. Austen, Advisor, Education, Culture & Leisure Services

Also attend:-

Councillor A. Gosling, Senior Advisor, Social Services
Councillor St. John
Other Councillors attend as necessary

Councillor G. Smith, Cabinet Member, Economic & Development Services (SYPTA)
and one member from each Ward as follows:-

Ward 1 – Stonebridge
Ward 2 – Wootton
Ward 3 – Jackson
Ward 4 – Davies
Ward 5 – Cons – no nominee
Ward 6 – G. Smith
Ward 7 – Hodgkiss
Ward 8 – Walker
Ward 9 – Robinson
Ward 10 – Labour – no nominee
Ward 11 – Nightingale
Ward 12 – Dodson
Ward 13 – Senior
Ward 14 – Stone
Ward 15 – Cons – no nominee
Ward 16 – Doyle
Ward 17 – Burke
Ward 18 – Hall
Ward 19 – Atkin
Ward 20 – Labour – no nominee
Ward 21 – Sharman

Transport Liaison Panel:-

Councillor **M. Edgell**, R. Stone, Leader
Councillor T. Sharman, Deputy Leader

Regeneration Board:-

Councillor G. Smith, Cabinet Member, Economic & Development Services – Chairman

Councillor S. Ellis, Cabinet Member, Housing & Environmental Services
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor K. Wyatt, Cabinet Member, Performance, Sustainability & Modernisation
Councillor P. Wardle, Cabinet Member, Finance & Resources
Councillor **S. Wright**, R. S. Russell, Chair, Regeneration Scrutiny Panel – non-voting observer (or a substitute from the Scrutiny Panel – Councillor Sangster (Vice-Chair) or Councillor **Gilbert** or Councillor Barton)

Members’ Sustainable Development Action Group:-

Councillor K. Wyatt, Cabinet Member, Sustainability, Performance & Modernisation – Chairman
Councillor **F. Wright**, A. Atkin, Chair, Environment Scrutiny Panel
Councillor T. Sharman, Deputy Leader
Councillor F. Hodgkiss, Advisor, Social Services
Councillor B. Kaye, Advisor, Housing & Environmental Services
Councillor **T. Bowmar**, Advisor, Economic & Development Services
Councillor S. Ali, Senior Advisor, Community Planning & Social Inclusion
Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services Subs: Councillor A. Rushforth

The Childrens Board:-

Councillor **M. Edgell**, R. Stone, Leader (Chairman)
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services

Councillor M. R. Kirk, Cabinet Member, Social Services
Councillor S. Ellis, Cabinet Member, Housing & Environmental Services
Councillor A. Gosling, Children’s Champion
(NB: Councillor R. Littleboy, represents the South Yorkshire Police Authority)

Executive Group for Children and Young People’s Services:-

(?)

Responsible to EDUCATION, CULTURE AND LEISURE

Education Advisory & Consultative Committee:-

Councillor R. Stone, Leader
Councillor T. Sharman, Deputy Leader
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services
Councillor J. Austen, Advisor, Education, Culture & Leisure Services
Councillor A. Rushforth, Advisor, Education, Culture & Leisure Services
Councillor I. St. John, Chair, Lifelong Learning Opportunities Scrutiny Panel
Councillor N. License, Vice-Chair, Lifelong Learning Opportunities Scrutiny Panel

School Organisation Committee:-

Councillors G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor J. Austen, Advisor, Education, Culture & Leisure Services
Substitute:- Councillor A. Rushforth
One other interested Councillor – currently Councillor S. Ellis

SACRE – Standing Advisory Council on Religious Education:

Councillors R. Littleboy, T. Sharman, J. Austen and P. Burke

Rotherham Cultural Consortium:-

Councillors G. Boyes, R. Littleboy, K. Wyatt, I. St. John and Burke; plus Ms. C. Cox, Mrs. J. Williams and Mr. R. Newman

Local Admissions Forum:

Councillors G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor F. Hodgkiss, Advisor, Social Services
Councillor J. Austen, Advisor, Education, Culture & Leisure Services
Substitute:- Councillor A. Rushforth

International Links and Town Twinning Committee:-

Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services
Councillor G. Smith, Cabinet Member, Economic & Development Services
Councillor S. Walker, Senior Advisor, Economic & Development Services
and The Mayor (2004 = Councillor F. Wright)

Schools Forum:-

Councillor J. Austen, Advisor, Education, Culture & Leisure Services
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services

Councillor R. Stone, Leader

Councillor A. Rushforth, Advisor, Education, Culture & Leisure Services

Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services

LEA Governors Panel:-

Councillor J. Austen, Advisor, Education, Culture & Leisure Services
Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services

Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services

Councillor A. Rushforth, Advisor, Education, Culture & Leisure Services

Transport Appeals Panel:-

Councillors Dodson, Gosling, Heaps, Rushforth and Senior

Responsible to ECONOMIC AND DEVELOPMENT

Chamber of Trade Liaison:-

Councillor G. Smith, Cabinet Member, Economic & Development Services
 Councillor **R. S. Russell**, S. Walker, Senior Advisor, Economic & Development Services
 Councillor **R. Pearson**, S. Walker, Chair, Planning Board
 Councillor **G. Robinson**, D. Pickering, Vice-Chair, Planning Board

Tourism Forum:-

Councillor G. Smith, Cabinet Member, Economic & Development Services
 Councillor S. Walker, Senior Advisor, Economic & Development Services
 Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
 Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services

Tourism Panel:-

Councillor G. Smith, Cabinet Member, Economic & Development Services
 Councillor S. Walker, Senior Advisor, Economic & Development Services
 Councillor **T. Bowmar**, Advisor, Economic & Development Services
 Councillor G. Boyes, Cabinet Member, Education, Culture & Leisure Services
 Councillor R. Littleboy, Senior Advisor, Education, Culture & Leisure Services
 Councillor J. Austen, Advisor, Education, Culture & Leisure Services

Parish Liaison Committee (General & Ad Hoc meetings):-

Councillor G. Smith, Cabinet Member, Economic & Development Services - Chairman
 Councillor **R. S. Russell**, S. Walker, Senior Advisor, Economic & Development Services
 Councillor **R. Pearson**, S. Walker, Chair, Planning Board
 Councillor **G. Robinson**, D. Pickering, Vice-Chair, Planning Board

Health, Welfare and Safety Panel:-

Councillor **R. S. Russell**, (?) Senior Advisor, Economic & Development Services - Chairman
 Councillor T. Sharman, Deputy Leader
 Councillor G. Smith, Cabinet Member, Economic & Development Services
 and One Member and one Substitute from the Scrutiny Panels as follows:-

Democratic and Resources Scrutiny Panel - Councillor G. Whelbourn, Subs: Councillor **J. Foden**
 Lifelong Learning Opportunities Scrutiny Panel – Councillor P. Burke
 Subs: none appointed
 Environment Scrutiny Panel - Councillor **A. Senior**, Subs: Councillor **Gouly**
 Regeneration Scrutiny Panel - Councillor Jack
 Subs: to be appointed
 Social & Community Support Scrutiny Panel - Councillor B. Jackson, Subs: Councillor S. Walker

Town Centre Initiative Steering Group:-

Councillor G. Smith, Cabinet Member, Economic & Development Services
Councillor S. Walker, Senior Advisor, Economic & Development Services
Councillor **S. Wright**, R. S. Russell, Chair, Regeneration Scrutiny Panel

**Unitary Development Plan Review Members' Steering Group:-
(shortly to be reconstituted and renamed Local Development Framework Working Group)**

Councillor G. Smith, Cabinet Member, Economic & Development Services – Chairman
Councillors S. Walker, Senior Advisor, Economic & Development Services and Councillors Burke and Hall, Advisors, Economic & Development Services
Councillor **R. Pearson**, S. Walker, Chair, Planning Board
Councillor **G. Robinson**, D. Pickering, Vice-Chair, Planning Board
Councillor **R. Stone**, G. Robinson, Cabinet Member, Community Planning & Social Inclusion
Councillor Wyatt, Cabinet Member, Sustainability, Performance & Modernisation
together with appropriate Cabinet Members and Scrutiny Panel Chairs (depending upon the issue to be considered)

Responsible to SOCIAL SERVICES

Education of Looked After Children:-

Councillors M. Kirk and G. Boyes, Cabinet Members for Social Services and Education, Culture and Leisure Services; together with Councillors A. Gosling and R. Littleboy, Senior Advisors

Monthly visits of inspection:-

All Members of the Cabinet
All Members of the Social and Community Support Scrutiny Panel
Councillor A. Gosling, Senior Advisor, and Councillors J. Burton and F. Hodgkiss, Advisors

Visits to Children’s Establishments:-

Councillor M. Kirk, Cabinet Member, Social Services or Councillor A. Gosling (Senior Advisor)
+ One Member of the Social and Community Support Scrutiny Panel and a Ward Councillor

Renewal or Discharge of Guardianship Order Appeals Panel:-

Councillor M. Kirk, Cabinet Member, Social Services
Councillor G. A. Russell, Chair, Social and Community Support Scrutiny Panel
Councillor J. Doyle, Vice-Chair, Social and Community Support Scrutiny Panel

Contracting for Care Forum:-

Councillor M. Kirk, Cabinet Member, Social Services
Councillor A. Gosling, Senior Advisor, Social Services
Councillor G. A. Russell, Chair, Social and Community Support Scrutiny Panel

Supported Living/Home Care Charges Appeals Panel:-

Councillor M. Kirk, Cabinet Member, Social Services
and two Members from the Social and Community Support Scrutiny Panel – Councillors Hall and Wootton

Consultation with Carers – Learning Disability Service:-

Councillor M. Kirk, Cabinet Member, Social Services
Councillor A. Gosling, Senior Advisor, Social Services

Fairer Charging Policy Working Group:-

Councillor F. Hodgkiss, Advisor, Social Services

Domestic Violence Forum:-

Councillor H. Jack, Social & Community Scrutiny Panel
+ other Scrutiny Panel Representative
Subs:- Councillor G. A. Russell, Chair, Social & Community Support Scrutiny Panel

Adoption Panel:-

Councillor M. Kirk, Cabinet Member, Social Services
Councillor P. Wardle, Cabinet Member, Finance and Resources

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1. Meeting: Cabinet Member and Advisers
Education, Culture and Leisure Services

2. Date: 6th July, 2004

3. Title:- Transport Appeal Panel

4. Originating Officer

Lewis South,
Democratic Services Manager

5. Issue

To seek Members' approval to fill a vacancy on the above Panel.

6. Summary

This request has arisen due to former Councillor Bob Heaps not being re-elected at the recent Local Authority Elections.

7. Timing

A decision is required as soon as possible in order for the Panel to meet its full membership.

The current membership is as follows:-

Councillor Alan Gosling – Chairman
Councillor Barry Dodson
Councillor Amy Rushforth
Councillor Aubrey Senior
One vacancy

8. Sustainability

In order to sustain a consistency in membership and ensure the efficient working of the Panel's function.

9. Wards Affected

All Wards

10. Recommendations

That the meeting appoint a Councillor to serve on the Transport Appeal Panel, in place of former Councillor R. Heaps.

By virtue of paragraph(s) 8 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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